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(Stock Exchange Code 6958) June 9, 2020

To Shareholders with Voting Rights:

Isao Osawa President CMK Corporation 6-5-1 Nishi-Shinjuku, Shinjuku-ku, Tokyo

# NOTICE OF THE 60TH ANNUAL GENERAL MEETING OF SHAREHOLDERS

#### Dear Shareholders:

We would like to express our appreciation for your continued support and patronage.

You are cordially invited to attend the 60th Annual General Meeting of Shareholders of CMK Corporation (the "Company"). The meeting will be held for the purposes as described below.

If you are unable to attend the meeting, you can exercise your voting rights in writing or via the Internet. Please review the attached Reference Documents for the General Meeting of Shareholders and exercise your voting rights by 5:10 p.m. on Wednesday, June 24, 2020, Japan time.

1. Date and Time: Thursday, June 25, 2020 at 10:00 a.m. Japan time

**2. Place:** Main conference room, 3rd floor, SE Center

located at 1106 Fujikubo, Miyoshi-machi, Iruma-gun, Saitama

3. Meeting Agenda:

Matters to be reported: 1. The Business Report, Consolidated Financial Statements for the Company's

60th Fiscal Year (April 1, 2019 - March 31, 2020) and results of audits by the Accounting Auditor and the Board of Corporate Auditors of the Consolidated

Financial Statements

2. Non-consolidated Financial Statements for the Company's 60th Fiscal Year

(April 1, 2019 - March 31, 2020)

Proposals to be resolved:

**Proposal 1:** Appropriation of Surplus Proposal 2: Election of Seven (7) Directors

**Proposal 3:** Election of One (1) Substitute Corporate Auditor

- When attending the meeting, please submit the enclosed Voting Rights Exercise Form at the reception desk.
- Of the documents to be attached to this Convocation Notice, the following items are posted on the our company website https://www.cmk-corp.com) in accordance with laws and regulations as well as Article 16 of the our company Articles of Incorporation.
  - 1. Consolidated Statement of Changes in Net Assets
  - 2. Notes to Consolidated Financial Statements
  - 3. Non-consolidated Statement of Changes in Net Assets
  - 4. Notes to Non-consolidated Financial Statements
- Accordingly, this convocation notice attachment is a part of the consolidated financial statements or financial statements audited by the corporate auditors and the accounting auditors at the time of preparation of the audit report.
- Any revision to the Reference Documents for the General Meeting of Shareholders, Business Report, Consolidated Financial Statements or Non-consolidated Financial Statements will be posted on the Company's website (https://www.cmk-corp.com).

## Reference Documents for the General Meeting of Shareholders

#### **Proposals and References**

#### **Proposal 1:** Appropriation of Surplus

The appropriation of surplus is proposed as follows.

Matters concerning the year-end dividend:

The Company's basic policy is to implement the stable and continued payment of dividends while securing the necessary internal reserves for strengthening the management structure and future business development, as well as taking into consideration matters such as business performance and financial status.

Based on this policy, the Company proposes a year-end dividend for the fiscal year under review of 6 yen per share, as follows.

- (1) Type of dividend property Cash
- (2) Matters concerning the allotment of dividend property to shareholders and the total amount thereof

6 yen per share of common stock of the Company

Total amount: 355,176,816 yen

(3) Effective date of distribution of surplus June 26, 2020

#### **Proposal 2:** Election of Seven (7) Directors

The terms of office of all Seven (7) Directors will expire at the conclusion of the General Meeting of Shareholders. Accordingly, the election of seven (7) Directors is proposed.

The candidates for Directors are as follows:

	The candidates for Directors are as follows:					
No.	Name (Date of birth)		Past experience, positions, responsibilities, and significant concurrent positions	Number of shares of the Company held		
		September 1989 August 1992	Joined CMK Kanbara Electronics Corporation Joined Kuwabara Electric Corporation (current Niigata Quality Supply Co., Ltd.)			
1	Isao Osawa (April 29, 1958)	October 2014	Joined the Company Deputy General Manager of Domestic Operations Head Office and Kanbara Manufacturing Operation of the Company			
		December 2014	General Manager of Domestic Operations Head Office and Quality Assurance Department of the Company	588		
		February 2015	Executive Officer of the Company General Manager of Domestic Operations Head Office of the Company			
		April 2016	In charge of Production of the Company			
		June 2016	Director and Executive Officer of the Company			
		April 2018	President of the Company(current position)			
		January 2020	Chief Executive Officer of the Company(current position)			
	[Reason for selection of the candidate for Director]					
	Mr. Isao Osawa has ample experience and achievements through his involvement mainly in the production division and					
management of the group-wide production divisions as Director and Executive Officer since 2016. He ha						
	of the Company's management as President since April 2018 to demonstrate leadership in further profitability					
	improvement. The Company has determined that he can appropriately improve corporate value and therefore continues to					
1		D'				

propose to elect him as Director.

		April 1984	Joined Canon Electronics Inc.	
		March 2008	Director of Canon Electronics Inc.	
		March 2013	Joined the Company	
		April 2013	General Manager of Accounting Department and General	
			Manager of Finance Department of the Company	
		October 2013	Executive Officer of the Company	
		June 2014	Director and Executive Officer of the Company	
		April 2015	Director and Executive Managing Officer of the Company	
	Akira Kurosawa		(current position)	2,748
	(March 15, 1962)	April 2018	Senior General Manager of Administration Office of the	2,740
			Company (current position)	
2		April 2019	In charge of Internal Control and CSR of the Company	
		June 2019	Executive Director and Chief Financial Officer of the Company	
		January 2020	Executive Director and Chief Compliance Officer of the	
			Company(current position)	
		February 2020	In charge of Legal Affairs of the Company(current position)	
		April 2020	In charge of Business Continuity Plan and Environment	
			Management of the Company(current position)	

[Reason for selection of the candidate for Director]

Mr. Akira Kurosawa has professional knowledge and ample achievements mainly in the accounting and finance fields. He is currently in charge of compliance, legal affairs, internal control, BCP, environment management, CSR, and serves as Executive Director in order to improve group-wide profitability. The Company has determined that he can appropriately improve corporate value and therefore continues to propose to elect him as Director.

No.	Name (Date of birth)		Past experience, positions, responsibilities, and significant concurrent positions	Number of shares of the Company held
3	Hiroshi Hanaoka (October 12, 1956)	January 1989 April 1999 April 2001 April 2003 April 2005 April 2007 June 2014 April 2016 July 2019	Joined the Company General Manager of Associated Company Control Department of the Company General Manager of Sales Planning Department of the Company General Manager of Sales Promotion Division and Sales Administration Department and General Manager of Purchasing and Logistics Department of the Company General Manager of Auditing Office of the Company Executive Officer of the Company Director and Executive Officer of the Company (current position) In charge of Quality Management and Environment Management and CSR and Internal Control of the Company In charge of CMK Products Corporation(current position)	3,240
	[Reason for selection of the candidate for Director]			

Reason for selection of the candidate for Director

Mr. Hiroshi Hanaoka has worked in a wide range of fields such as accounting and finance, purchasing, environment management, internal control, risk management, quality, and auditing divisions with his ample experience and achievements. He currently serves as Director and Executive Officer in order to improve the profitability of the Company's subsidiary, CMK Products Co., Ltd. Accordingly, the Company has determined that he can appropriately improve corporate value, and therefore continues to propose to elect him as Director.

August 1986 Joined the Company April 2000 General Manager of MAP Operations Head Office and Engineering Department of the Company General Manager of Technical Development Division of the April 2006 April 2007 Executive Officer of the Company General Manager of Production Engineering Division of the Company Takahiro Shirai 4,300 April 2011 Executive Officer of the Company (March 27, 1962) General Manager of Quality Assurance Division of the Company 4 April 2017 General Manager of IoT Promotion Department of the Company December 2018 Executive Officer of the Company In charge of Engineering of the Company (current position) June 2019 Director and Executive Officer of the Company(current position)

[Reason for selection of the candidate for Director]

Mr. Takahiro Shirai has been mainly involved in the field of engineering since he joined the Company and he has ample experience and achievements through practical operations. He currently serves as Executive Officer in order to enhance group-wide technical capabilities and develop new technologies. Accordingly, the Company has determined that he can appropriately improve corporate value, and therefore cotinues to proposes to elect him as Director.

April 1992 Assistant, Division of Mechanical Engineering and Materials Science, Yokohama National University  August 1993 Lecturer, Division of Mechanical Engineering and Materials Science, Yokohama National University  August 1996 Assistant Professor, Division of Mechanical Engineering and Materials Science, Yokohama National University  April 2001 Assistant Professor, Division of System Research and Course of Systems Design, Faculty of Engineering, Yokohama National University  April 2007 Associate Professor, Division of System Research and Course of Systems Design, Faculty of Engineering, Yokohama National University  April 2012 Professor, Division of System Research and Course of Systems Design, Faculty of Engineering, Yokohama National University (current position)  June 2015 Outside Director of the Company	No.	Name (Date of birth)		Past experience, positions, responsibilities, and significant concurrent positions	Number of shares of the Company held
(current position) [Significant concurrent positions] Professor, Faculty of Engineering, Yokohama National University	5		August 1993 August 1996 April 2001 April 2007 April 2012 June 2015 [Significant con	Science, Yokohama National University Lecturer, Division of Mechanical Engineering and Materials Science, Yokohama National University Assistant Professor, Division of Mechanical Engineering and Materials Science, Yokohama National University Assistant Professor, Division of System Research and Course of Systems Design, Faculty of Engineering, Yokohama National University Associate Professor, Division of System Research and Course of Systems Design, Faculty of Engineering, Yokohama National University Professor, Division of System Research and Course of Systems Design, Faculty of Engineering, Yokohama National University (current position) Outside Director of the Company (current position) current positions]	

[Reason for selection of the candidate for Outside Director]

Mr.Tsuyoshi Ukyo has provided appropriate advice to the Company's management and supervision from his independent position by utilizing his professional knowledge and experience gained as a university professor and made appropriate remarks in the Board of Directors. While he has not had previous involvement with corporate management except for being an Outside Officer, it has been determined that he can appropriately carry out his duties as Outside Director for the above reasons.

No.	Name (Date of birth)	Past experience, positions, responsibilities, and significant concurrent positions	Number of shares of the Company held
6	Rika Sato (August 15, 1962)		0

[Reason for selection of the candidate for Outside Director]

Ms. Rika Sato has provided appropriate advice to the Company's management and supervision from her independent position by providing useful advice on management based on her specialist knowledge and experience as a lawyer and made appropriate remarks in the Board of Directors. While she has not had previous involvement with corporate management except for being an Outside Officer, it has been determined that she can appropriately carry out her duties as Outside Director for the above reasons.

No.	Name (Date of birth)	Past experience, positions, responsibilities, and significant concurrent positions	Number of shares of the Company held
7	Mitsuru Kaitoh (November 17, 1954)	April 1978 Joined ROKU-ROKU SANGYO, LTD  June 2003 Director and Executive Officer of ROKU-ROKU SANGYO, LTD  June 2009 Director and Executive Managing Officer of ROKU-ROKU SANGYO, LTD  June 2010 Vice President of ROKU-ROKU SANGYO, LTD  June 2016 President of ROKU-ROKU SANGYO, LTD (current position)  [Significant concurrent positions] President of ROKU-ROKU SANGYO, LTD	0

[Reason for selection of the candidate for Outside Director]

The Company considers Mr. Mitsuru Kaitoh can make contributions for the improvement of corporate value by providing useful advice on management of the Company based on his long-standing experience at other companies and ample experience and extensive knowledge gained as a representative director. Accordingly, the Company proposes to elect him as Outside Director.

- (Notes) 1. There are no special interests between each candidate for Director and the Company.
  - 2. Mr. Tsuyoshi Ukyo, Ms. Rika Sato, and Mr. Mitsuru Kaitoh are candidates for Outside Director. The terms of office of Mr. Tsuyoshi Ukyo and Ms. Rika Sato as Outside Director will be five (5) years and two (2) years, respectively, at the conclusion of this Annual General Meeting of Shareholders.
  - 3. The Company has submitted notification that Mr. Tsuyoshi Ukyo and Ms. Rika Sato have been designated as Independent Directors/Auditor as stipulated by the Tokyo Stock Exchange. If Mr. Tsuyoshi Ukyo and Ms. Rika Sato are re-elected or elected as Outside Directors, the Company intends to submit notification concerning their appointment as Independent Directors. Furthermore, Mr. Mitsuru Kaitoh satisfies the requirements for an Independent Directors/Auditor by the Tokyo Stock Exchange. If his erection is approved, the Company intends to submit notification concerning his appointment as an Independent Director.
  - 4. Pursuant to Article 427, Paragraph 1 of the Companies Act, the Company has concluded a liability limitation agreement with Mr. Tsuyoshi Ukyo, Ms. Rika Sato, and Mr. Mitsuru Kaitoh to limit the liability under Article 423, Paragraph 1 of the Companies Act. The maximum amount of liability pursuant to the agreement is the amount stipulated by laws and regulations. If the reelection of Mr. Tsuyoshi Ukyo and Ms. Rika Sato is approved, the Company plans to continue the same agreement with them. Also, if Ms. Mr. Mitsuru Kaitoh is appointed as Outside Director, the Company plans to conclude the same agreement with him.

### **Proposal 3:** Election of One (1) Substitute Corporate Auditor

In order to fill a deficiency in the number of Corporate Auditors stipulated under laws and regulations, the election of one (1) Substitute Corporate Auditor is proposed. The effective period of the term of office of the Substitute Corporate Auditor is from the conclusion of this General Meeting to the time of the next Annual General Meeting of Shareholders.

The candidate for Substitute Corporate Auditor is as follows.

The Board of Corporate Auditors has previously given its approval to this proposal.

Name (Date of birth)		Past experience, positions, and significant concurrent positions	Number of shares of the Company held
Yukako Oshimi (August 11, 1976)	*	<u>.                                      </u>	0

[Reason for selection of the candidate for Substitute Outside Corporate Auditor]

The Company proposes election of Ms. Yukako Oshimi in order to utilize her professional knowledge and experience as an attorney as well as strengthen the auditing system of the Company from her objective standpoint. While she has not had previous involvement with corporate management except for being an Outside Officer, it has been determined that she can appropriately carry out her duties as Outside Corporate Auditor for the above reasons.

- (Notes) 1. There are no special interests between each candidate for Substitute Corporate Auditor and the Company.
  - 2. The Company elects Ms. Yukako Oshimi as Substitute Outside Corporate Auditor. She meets the requirements for Independent Director/Auditor stipulated by the Tokyo Stock Exchange.
  - 3. Subject to the approval of the election of Ms. Yukako Oshimi, the Company intends to enter into an agreement to limit her liability pursuant to Article 423, Paragraph 1 of the Companies Act based on Article 427, Paragraph 1 of the Companies Act. The maximum amount of liability pursuant to the agreement is the amount stipulated by laws and regulations.
  - 4. In July 2018, while Ms. Yukako Oshimi was in office as an outside Audit & Supervisory Board Member of JP Holdings Co., Ltd., the company announced that it acknowledged breach of the duty of due care of a prudent manager on the part of the representative director of the company at that time in connection to some of the expenses related to the extraordinary General Meeting of Shareholders of the third quarter of the fiscal year ended March 31, 2018. She has always made recommendations at the Board of Directors meetings, etc. from the viewpoint of legal compliance, and when the breach was acknowledged, she has fulfilled her duties such as by conducting thorough investigations of the fact.